The 1896-1898 Stanhope Township Council minutes and School Trustee's minutes which are kept at the Stanhope Heritage Museum chronicle the decisions made in building the schoolhouse:

March 1897

- Advertise for a teacher in the Minden Echo.
- Call a special school meeting to consider the best means to build a schoolhouse.

June 1897

Call a special meeting of ratepayers to borrow money to put up a new school house. Appoint Mr. Joseph Pritchard to "find good drink water" [sic] for S.S. No. 9.

July 1897

- Select a new site:

Site #1 - Lot 5. Con. A in the Township of Hindon on the North-East corner

or diagonally across the road

Site #2 - Lot 6. Con. A in the Township of Stanhope on the South-West corner.

The Stanhope site was chosen.

- That the trustees "be impowered [sic] to borrow the sum of three hundred dollars, (\$300.00) by the issue of debentures for the building of the school house No. 9, Townships of Stanhope and Hindon."
- That a square half acre of land be bought at 5 times the assessed value on Lot No. 6 Con. A Stanhope for a school site.
- That Mr. Alexander Linds go with the owners of the land to search for a site for spring and school.
- That Mr. J.A. Taylor receive the sum of one dollar eight (\$1.08) for land for spring, 8 feet wide 16 or 20 long on Lot 5 Con. A Hindon, with the understanding to get the deed from the crown if we wish.
- That Thomas Pritchard be appointed to draw out plans for new school house $16 \times 24 \times 9$ for a frame or log school house also the fencing of the half acre. Two plans of each to be made out and the cost of each building with the key in the door. Thomas Pritchard to receive three dollars for said plans.

November 1897

- That a deed be drawn up for the school.

January 1898

- Tenders to be received by the 19th. Feb. 1898, for the building of a new school house for S.S. No. 9 Stanhope and Hindon. All tenders to be opened on the 21st of Feb., 1898 at 1 o'clock A.M.

Feb 1898

- That Ernest Wright tender be accepted for the sum of \$290.00 to build the school house. The building to be completed by the 6th. July 1898.

- That Ernest Wright receive the sum of \$130.00 at once as part pay on construction.

Apr 1898

- That they hire Miss Nellie Gilbard, a qualified teacher, at the rate of sixteen dollars per month.

On June 20th 1898, the new S.S. No. 9 Stanhope school house was completed, and the Stanhope Township Council voted:

- That school house be accepted from the contractor and the balance of the money to be paid.
- That a Special meeting to be held on June 29th, 1898 to instruct the trustees to furnish the school, also a bee will be held after the meeting to clear off the school grounds.
- That Ernest Wright receive the sum of \$1.50 for repairing old school furniture.
- That B.C. Wright receive the sum of \$2.00 for locating school ground.

On June 29, 1898 in a Special School Meeting it was voted that:

- That a new school desk be bought for the new school.
- That the trustees be impowered [sic] to borrow the sum of \$35.00 to buy new desk and pay freight.
- That a new box stove be bought from William Wright for School. From us the sum of \$25.25 and from Black Grant the sum of \$7.13.
- That James Toy receive the sum of \$2.00 for freight for school desk from Gelert [train station] to school house No. 9 when ordered by trustees.
- That old school house be sold on Friday, July 1st, 1898 at the hour of 10 o'clock A.M. to the highest bidder.
- That stovepipes and all furniture be sold at the same hour.
- That John Boyd be auctioneer of the old school house furniture.

On July 8th, 1898, 12 desks were obtained for \$29.40.

December 1898

- That Nellie Gilbard receive the sum of \$25.00 by note as part salary for the year 1898.